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SHELTER ISLAND PUBLIC LIBRARY *Serving the Shelter Island Community Since 1885*

**SHELTER ISLAND PUBLIC LIBRARY SOCIETY
BOARD OF TRUSTEES MEETING
August 8, 2016**

MINUTES OF MEETING

Board members present: Jo-Ann Robotti, Don Dunning, Dave Roggie, Paul Mobius, Cori Cass, , Charlie Weiner, Bill Martens, Peter Ferrar, Phyllis Gates

Board members excused: Mike Bebon, Jody Geist, Tom Hashagen, Mary Faith Westervelt

Also attending: Terry Lucas, Library Director

President Jo-An Robotti called the meeting to order at 7:00 pm

Public Expression: No members of the public were in attendance.

Correspondence: None

Treasurer's Report

The previously distributed Warrant Report, the Income Statement, and the Income Statement–Capital Endowment reports were presented. A detailed analysis of the results was provided by the Treasurer indicating the spending range of the warrants was in the normal range, but slightly higher due to the fact that there were three payroll periods in July vs. the usual two. were made. Overall, financial performance to date was favorable. Some work still needs to be done on the Capital statement with regards to G. Patterson transfers. Terry and Bill will continue to work with the bookkeeper in this regard. The three reports were unanimously approved. Terry will also put together the annual salary expenses associated with the children's and youth areas.

Investment Report

A 6% bond in the portfolio was called, and UBS has been asked to supply us with a list of attractive investment opportunities to replace it.

Friends of the Shelter Island Library Report

With no one in attendance from Friends, Terry Lucas reported that the group had held its annual meeting this past Friday at which they added a new member and amended their By-Laws to include the option of meeting via video conferencing. The group has approved the three requests from the Library for the flagpole, Ancestry.com and XXXX. Terry reviewed their planned activities for the remainder of the year, which include the date book "reveal" party on October 7, the Turkey Plunge on November 26 and Holiday Crafts Fair on December 3. Next year, the Friends would like to kick-off Tent Week with a cocktail party fundraiser.

Facilities Committee Report

The Committee Chair reported that work was proceeding on schedule with the Front Entry and provided key dates for delivery of materials and completion of certain tasks, with a target of late September for the entire project. Additional construction costs for the handicapped ramp still need to be determined. Friends of the Library will be donating the funds for the flagpole and flag and possibly for the landscaping around it. Board members discussed other sources for landscaping donations for the patio and side garden and naming opportunities for the patio, the garden and the vestibule itself. Charlie Weiner will give some thought as to how to frame this proposal to prospective donors.

Communications Committee

Peter Farrar reviewed the schedule and list of outstanding items for the special report that will go out to all box holders in advance of the October tax vote.

Director's Report

A comprehensive report summarizing recent activities was provided in advance. In addition to what was covered in the report, Terry explained that she would like to create policies addressing the following: cell phone usage in library; use of children's area computers by adult patrons; fines and fees.

The director also reported that the Movies @ the Library series will draw to a close after 12 years. The committee will work with the library staff to integrate movies into the regular library programming once the series ends.

Terry will work with Charlie Weiner and Jody Geist to create an event in September for Leadership Circle around the Bess Truman letter.

\$600 in donations have been made in memory of Howard Brandenstein. Terry is investigating teak benches and Phyllis Gates is working on copy for the plaque(s). A service will be held on Saturday, August 20 at 11 a.m. at St. Mary's.

Old Business:

Extensive discussion took place around the issue of the noise created by older children in the library this summer and what could be done about it. Concern was expressed that the library has become the place for this age group to hang out, sometimes all day long, due to the lack of programming at the Youth Center. As a result, many younger children and their parents, as well as adults, are by-passing the library this season due to overcrowding and perceived disruption. Paul Mobius will discuss the situation with several members of the Town Board and Terry was authorized to implement a "three strikes and you're out" policy for children who are consistently mis-behaving. Terry will also consult with her peers and come to the September meeting with other ways to solve this problem.

New Business:

Bill Martens made the motion to set up a brokerage account at Bridgehampton Bank to process donations of stocks. The motion was seconded and passed unanimously. Terry will see to the necessary paperwork.

Adjournment

There being no further business and no public expression, the Board voted unanimously to adjourn at 8:30 pm.

Submitted by: Jo-Ann Robotti, President