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**SHELTER ISLAND PUBLIC LIBRARY** *Serving the Shelter Island Community Since 1885*

**Shelter Island Public Library Society- DRAFT  
Board of Trustees Meeting  
April 17, 2023  
Minutes of the Meeting**

Jo-Ann Robotti called the meeting to order at 5:00pm. Jo-Ann thanked all who attended the two expansion informational sessions held the past week. Special thanks to Henry Fayne for set-up and snacks.

**Members Present:**

Archer Brown, Linda Kraus, Phyllis Gates, Susan Binder, Bonnie Berman Stockwell, Henry Fayne, Marianne Carey and Don Dunning, Jo-Ann Robotti, Don Regan

**Also Attending:** Terry Lucas in person. Karyn Ginsberg Greenwald and Jody Geist via Zoom.

**Absent:** Tom Hashagen

**Secretary's Report:**

Phyllis Gates made a motion to approve the minutes of the meeting from the March 20, 2023 meeting. Seconded by Don Dunning. Unanimously passed.

**Public Expression:**

None

**Correspondence:**

None

**Treasurer's Report:**

Don Regan delivered the Treasurer's Report. The previously distributed Warrant Report and Budget vs Actual Statements were reviewed and a few items explained.

Henry Fayne moved to accept the Treasurer's report. Seconded by Bonnie Berman Stockwell. All in favor.

### **Committee Reports (material not covered in board packet):**

#### **Director's Report:**

Terry reported the library has had some short staffing issues but has been managing. All are looking forward to the summer.

#### **Facilities Committee:**

Don Dunning reported that the upstairs air conditioner's condenser will need to be replaced. Discussion occurred regarding whether this new unit would be adequate for the proposed expansion. The answer is not known as we do not have a definite plan in place. Also, if approved, the project may not be completed for two years from now and the air conditioner is needed for this summer. Peder Larson is to remove the trap for the toilet repair. The front door is to be fixed this week.

#### **Planning Committee:**

Karyn and Terry reported the success of the two recent information sessions held at the library. The people who attended the sessions appeared to be in favor of the expansion. A good part of the discussion revolved around the community room in relation to size. A suggestion was made to host a meeting with special interest groups ie. artists, theater people regarding their thoughts and needs after a positive vote.

Other planned library expansion information sessions will be held on Saturday May 20, 2023. An ice cream social will be held under the tent on June 3, 2023. Terry stated there would be an information table set up in front of the library during the Memorial Day Parade. Susan Binder suggested setting up an information table at the Lion's BBQ at the Legion Hall immediately following the parade. Information tables will also be set up at IGA and the Farmers Market at the History Center.

Susan Binder suggested the library sponsor an ad in the Shelter Island Reporter with a photo of familiar Island faces in support of the library. Possibly the Friends would pick up this cost.

Terry reported the current update on pledges is \$309,000.

**New Business:**

Henry Fayne made a motion to approve the previously submitted Resolution of the Board of Trustees asking the School Board to schedule the vote for the renovation project. Seconded by Archer Brown. Unanimously passed.

The previously submitted Planning Guide Strategic Plan 2018-2023 was reviewed and updated by Phyllis Gates and Bonnie Berman Stockwell. Bonnie reported many of the updates were based on the discussion of our library goals at the meeting last fall. This updated Planning Guide will need to be addressed again after the expansion vote.

Marianne Carey moved to transfer \$101,000 from the Chase Patterson Account into the Dime Operating account. Seconded by Don Regan. Unanimously passed.

Book and Author Luncheon: Discussion occurred with suggestions for this year's book and author luncheon. Names included Peter Quinn, John Feinstein, Jonathan Santolofer, and Sam Lipsyte. The date will most likely be early fall 2023.

Budget Vote: Discussion occurred regarding a date for the library budget. October 7, 2023 was decided upon.

**Trustee Continuing Education:**

Terry reported each Trustee is required to obtain 2hrs of continuing education. We can register to attend a Trustee workshop via zoom. The workshops occur on the 3rd Tuesday of the month. Terry will also have a video with training material that will be shown an hour prior to the June and July monthly meetings. The May meeting will be starting at 5pm but the June meeting will start at 6pm.

Marianne Carey updated the group on the scheduled "Get Out The Vote Gathering". Marianne provided each trustee with a sign-up sheet and informed all of available support in the form of invitations, material, and speakers.

Susan Binder informed the group of the Lion sponsored Island Cleanup occurring on April 29, 2023 from 10am-12 noon. Pickup of needed material will be available at the Legion Hall.

Meeting adjourned: 6:11pm

Respectfully submitted,  
Linda Kraus  
Secretary

