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SHELTER ISLAND PUBLIC LIBRARY *Serving the Shelter Island Community Since 1885*

**Shelter Island Public Library Society- DRAFT
Board of Trustees Meeting
November 8, 2021
Minutes of the Meeting**

Jo-Ann Robotti called the meeting to order at 7:00pm.

Board Members Present:

Linda Kraus, Tom Hashagen, Jo-Ann Robotti, Susan Binder, Don Dunning, Henry Fayne, Bonnie Berman Stockwell, Karyn Ginsberg Greenwald, Phyllis Gates, Don Regan, Marie Bishko

Excused: Jody Geist

Also Attending:

Terry Lucas

Secretary's Report:

Tom Hashagen moved to approve the minutes of October 18, 2021. Seconded by Phyllis Gates. All in favor.

Public Expression:

None

Correspondence:

None

Treasurer's Report:

Don Regan delivered the Treasurer's Report. The Warrant Report and Profit and Loss vs. Actual-General were reviewed and a few items explained. The Big Green Box is the battery return box at the library. The Little Green Light is the library database assisting with tracking donations. Don Regan stated he will forward the insurance breakdown to the Trustees. Marie Bishko made a motion to approve the Warrant Report and the Profit and Loss vs Actual-General Statements. Seconded by Don Dunning. Unanimously approved.

Committee Reports (material not covered in board packet):

Friends of the Library:

Terry Lucas reported the Turkey Plunge, sponsored by the Friends, is on for November 27, 2021 at 11am. Participants may register at the library or on the library web site. Peter Waldner created a new logo for this year's Turkey Plunge.

Facilities Report:

Don Dunning reported Flanders Heating & Air Conditioning company informed him the library's air conditioner unit requires work to find a leak. Discussion occurred regarding the benefit of repairing the current unit or replacing the unit. Consideration needs to be given to the potential library expansion. The Building Committee will meet and report back to the board with their recommendation.

The gutters were cleaned.

Director's Report:

Terry Lucas reported to the board that she attended a 4 day conference in Syracuse which was very informative. Terry Lucas said the budget vote was overwhelmingly approved. There has been a good response to the annual appeal.

New Business:

Don Dunning reported Rob Strauss is getting out of the large tent rental business and has offered a 30'x60' tent to the library for \$3,000. Rob will store the tent and put it up for the first year. After that the cost to put up and take down the tent will be \$500. Tom Hashagen moved to purchase the tent for \$3,000 providing the library can find appropriate storage for the tent. Don Regan seconded. Unanimously approved.

Terry Lucas asked for approval of the purchase of 2 new AED units needed by the library. Don Dunning moved to approve retroactively the purchase of 2 new AED units for the price of \$1,150 per unit. Seconded by Henry Fayne. Unanimously approved.

Terry Lucas stated she was trained in the use of the AED. Nurse Mary has offered to train the library staff in small groups after the first of the year.

Phyllis Gates moved to elect Jo-Ann Robotti as the SCLS Zone 1 Trustee, for the South Fork and Shelter Island. Seconded by Marie Bishko. Unanimously approved.

Henry Fayne moved to approve the 2022 SCLS Operating Budget. Seconded by Don Regan. Unanimously approved.

Tom Hashagen made a motion to move into executive session. Seconded by Marie Bishko. Meeting moved into the executive session at 8pm.

8:15pm. Returned from executive session.

Jo-Ann Robotti moved to appoint Archer Brown to the Library Board of Trustees. Ms. Brown will fill the one year term left open by Julia Brennan's resignation and her appointment will take effect immediately. Seconded by Susan Binder. Unanimously passed.

Old Business:

The Strategic Plan was discussed and Goal 2 was discussed.

- Remove badging
- How to deliver new education programs
- How the Shelter Island population has changed and how to acknowledge that and integrate into the library's programming.
- Exploring an ESL summer program with Camp Quinipet.
- Outreach and continuing education for non English speaking patrons. Assisting with babysitting for ease in attendance to programs.
- Education programs in inclusion and diversity.
- Reinvigorate "InterCambio"
- Work with the Health and Wellness Group.
- Bring groups together. i.e. Cookbook Club,
- Establish a continuing Ed program utilizing Online courses from universities (e.g MOOCs)
- Revisit enhanced skill set courses.
- Establish a MOOCs Club (like a book club)
- Establish a podcast club.

Phyllis Gates moved to adjourn the meeting. Seconded by Susan Binder. Unanimously passed.

Meeting adjourned at 8:45pm

Respectfully submitted,

Linda Kraus