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SHELTER ISLAND PUBLIC LIBRARY *Serving the Shelter Island Community Since 1885*

**Shelter Island Public Library Society
Board of Trustees Meeting
May 10, 2021
Minutes of the Meeting**

Jo-Ann Robotti called the meeting to order at 7:04pm. Zoom meeting format and in person.

Board Members Present:

Linda Kraus, Julia Brennan, Tom Hashagen, Jo-Ann Robotti, Phyllis Gates, Don Regan, Susan Binder, Don Dunning, Henry Fayne, Bonnie Berman Stockwell in person. Karyn Ginsberg Greenwald via zoom.

Excused: Jody Geist, Judy Hole-Surratt

Also Attending:

Terry Lucas, Al Coster

Review of the 2020 audit done with Al Coster via zoom. Some items reviewed and questions answered. When review completed, Mr. Coster left the meeting.

Secretary's Report:

Karyn Ginsberg Greenwald motioned to approve the minutes of the meeting from April 12, 2021. Seconded by Tom Hashagen. Unanimously approved.

Public Expression:

None

Correspondence:

None

Treasurer's Report:

Don Regan delivered the Treasurer's Report. The Warrant Report and Profit and Loss Statements were presented on a screen for all to see. The Amazon warrant included 8 mini Apple computers, one desktop computer and some DVD equipment .

Tom Hashagen suggested an asterisk to identify annual and quarterly payments to make them easier to see.

Don Regan suggested showing appreciation to the Friends for their multiple contributions to the library including the new shed. Jo-Ann Robotti explained in the past the library hosted an Appreciation Party for contributors to the library including the Friends. Unfortunately due to the pandemic we have been unable to have this event.

Discussion occurred about how patron business needs have been increasing. Specifically use of the library printer for copying and faxing. The large printer is about 8 years old. The fax/printer in the office is about 2 years old. We will look into upgrading the large printer.

Terry Lucas reported the newspapers have started delivering again.

Julia Brennan moved to accept the Warrant Report and Profit and Loss Statements. Seconded by Henry Faye. Passed unanimously.

Committee Reports (material not covered in the board packet)

Friends of the Library:

Terry Lucas reported the Friends will be meeting in June. They have provided grants for two summer reading programs (Adults and Children's).

Communications/Marketing:

Phyllis Gates reported that the committee has met and has been discussing working with social media.

Special Events:

Linda Kraus asked if the library would be able to host the tennis tournament this year. Terry Lucas didn't see a problem. Linda said the committee would be looking to have the event the third Saturday in August (August 21, 2021) at the Shelter Island School Courts. We will be looking for sponsors and players for the event.

Human Resources:

Jo-Ann Robotti reported that the committee met to discuss the 2022 Library budget.

Directors Report:

Terry Lucas reported Corrine Dunning started at the library and has been filling in for Katherine while she has been away. Corrine has been a great asset to the library staff.

Terry reported that there has been a \$3000 Community Conversations grant obtained from ALA due to Jocelyn's efforts.

Jo-Ann Robotti reported on the successful poetry program in honor of Bliss Moorehead during poetry month. Mike Zisser would like to donate a grant in honor of Bliss to be used for poetry programs in her honor.

New Business:

Terry Lucas reported that after interviews and evaluations she would recommend the hiring of Tom Volz as the library's attorney. Julia Brennan motioned to hire Tom Volz as the library's attorney. Seconded by Don Regan. Unanimously approved.

Terry Lucas reported she has been in touch with Chief Read to get his input regarding the Disaster Plan.

Don Regan reported that Kathy Lynch, a member of the Shelter Island School Board, is interested in reviewing the programs the library may have to offer particularly as they pertain to the students of Shelter Island School.

Jo-Ann Robotti informed the board that a memorial bench has been ordered to be dedicated to Charlie Weiner and that Phyllis Gates has provided the words for the plaque.

Tom Hashagen reported the building committee is looking at items that Terry may ask our legislators for bullet funds to purchase. The money might be used in the purchase of a generator.

Henry Fayne motioned to adjourn the meeting into executive session. Phyllis Gates seconded. All in favor.

Meeting adjourned into executive session at 8:04pm.

Return to Public Meeting at 8:21pm.

Henry Fayne moved to approve a staff expense pool in the amount recommended in the executive session for 2022. Seconded by Don Dunning. Unanimously approved.

Julia Brennan motioned to adjourn the meeting. Seconded by Tom Hashagen. Unanimously approved.

Meeting adjourned at 8:23pm.

Respectfully submitted,

Linda Kraus
Secretary

