

Shelter Island Library 2023 Operating Budget - Board Approved					Page 1 of 6	
		Budget 2022	Actual 2021	Budget 2023	YTD April 2022	
REVENUE						
SUPPORT						
S.I. Tax Assessment		\$ 719,806.00	\$687,166.00	\$ 755,796.00	\$359,903.00	
PILOT Funds					\$2,793.32	
		\$ 719,806.00	\$687,166.00	\$ 755,796.00	\$362,696.32	
Contributions, Legacies and Bequests						
Annual Appeal		\$ 20,000.00	\$21,808.66	\$ 20,000.00	\$3,101.91	
Friends of the Library - Other		\$ 11,000.00	\$16,321.00	\$ 14,000.00	\$3,009.94	
Friends of the Library - Annual		\$ 6,000.00	\$6,000.00	\$ 6,000.00	\$4,800.00	
Memorials			\$5,126.94		\$495.75	
Patterson Bequest		\$ 95,000.00	\$96,000.00	\$ 101,000.00	\$101,000.00	
Other			\$250.00		\$0.00	
Total Contributions, Legacies and Bequests		\$ 132,000.00	\$145,506.60	\$ 141,000.00	\$112,407.60	
Grants						
Intern Grants		\$ 5,000.00	\$2,500.00	\$ 5,000.00	\$2,500.00	
Lions Club		\$ 300.00	\$0.00	\$ -	\$0.00	
SI Educational Foundation Grant		\$ 1,000.00	\$1,000.00	\$ 1,000.00	\$0.00	
Other			\$5,250.00	\$ 1,000.00	\$300.00	
Total Grants		\$ 6,300.00	\$8,750.00	\$ 7,000.00	\$2,800.00	
Interest Revenue						
Checking			\$4.61	\$ 4.00	\$0.77	
Money Market			\$142.55	\$ 140.00	\$49.55	
Money Market CD			\$0.00		\$0.00	
Interest Revenue - Other		\$ 175.00			\$0.00	
Total Interest Revenue		\$ 175.00	\$147.16	\$ 144.00	\$50.32	
TOTAL SUPPORT		\$ 858,281.00	\$841,569.76	\$ 903,940.00	\$477,954.24	
FINES, FEES & PROGRAM REVENUE						
Fines and fees						
Fax Fees		\$ 500.00	\$396.20	\$ 350.00	\$106.15	
Photocopy Fees		\$ 1,100.00	\$1,156.85	\$ 1,200.00	\$336.70	
Scanner		\$ 125.00	\$132.85	\$ 125.00	\$72.25	
Internet Printer		\$ 1,100.00	\$1,274.80	\$ 1,300.00	\$487.70	
Lost Item/Replacement Fees		\$ 250.00	\$233.26	\$ 250.00	\$73.98	
Ecommerce Fines		\$ 50.00	\$28.58	\$ 50.00	\$66.80	
Replacement Cards		\$ 100.00	\$10.00	\$ 50.00	\$0.00	
Other		\$ -	\$0.00	\$ -	\$0.00	
Total Fines and Fees		\$ 3,225.00	\$3,232.54	\$ 3,325.00	\$1,143.58	
Fundraising						
Tennis Tournament		\$ 4,000.00	\$10,168.44	\$ 10,000.00	\$0.00	
Book Sale		\$ 800.00	\$205.70	\$ 400.00	\$163.20	
Miscellaneous		\$ -		\$ -	\$0.00	
Total Fundraising		\$ 4,800.00	\$10,374.14	\$ 10,400.00	\$163.20	

Shelter Island Public Library Society 2023 Operating Budget - draft					Page 2 of 6	
			Budget 2022	Actual 2021	Budget 2023	YTD April 2022
Miscellaneous Revenue						
Amazon Marketplace/smile			\$ 100.00	\$126.64	\$ 150.00	\$20.24
Local Library Services Aid - E-rate			\$ 350.00	\$335.00	\$ 350.00	\$325.00
Local Library Services aid - other			\$ 1,000.00	\$1,630.96	\$ 1,500.00	\$138.00
Bullet Aid			\$ 1,000.00	\$0.00	\$ -	\$0.00
Passport			\$ 2,500.00	\$5,812.00	\$ 5,000.00	\$2,678.35
Other			\$ -	\$1,424.85	\$ -	
Total Miscellaneous Revenue			\$ 4,950.00	\$9,329.45	\$ 7,000.00	\$3,161.59
Program Donations/Supply Reimb						
Misc. Donation			\$ 500.00	\$672.63	\$ 500.00	\$187.25
Adult Programs						
	Friday Night Dialogues		\$ 800.00	\$0.00	\$ 700.00	\$0.00
	Opera Tickets		\$ 700.00	\$298.00	\$ -	\$32.00
	Great Decisions		\$ 700.00	\$0.00	\$ -	\$0.00
	Movies and Misc. Programs		\$ 100.00	\$50.00	\$ 100.00	\$0.00
	Classes		\$ 500.00	\$225.00	\$ 500.00	\$180.00
	Other		\$ 500.00	\$169.00	\$ 250.00	\$0.00
Children's Programs						
	Miscellaneous			\$0.00		\$0.00
Program Donations/Supply Other			\$ -	\$0.00	\$ -	\$0.00
Total Program Donations/Supply			\$ 3,800.00	\$1,414.63	\$ 2,050.00	\$399.25
Total Fines, Fees & Program Revenue			\$ 16,775.00	\$24,350.76	\$ 22,775.00	\$4,867.62
TOTAL REVENUE			\$ 875,056.00	\$865,920.52	\$ 926,715.00	\$482,821.86
EXPENSES						
STAFF EXPENSES						
Staff (misc)						\$0.00
Staff-wages			\$ 450,141.00	\$424,289.23	\$ 466,689.00	\$150,654.48
Staff-payroll tax expense			\$ 36,411.00	\$32,700.40	\$ 38,535.00	\$12,837.57
Summer Intern			\$ 5,000.00	\$1,308.77	\$ 5,000.00	\$0.00
Health Insurance			\$ 62,580.00	\$65,552.56	\$ 69,379.00	\$20,209.31
Pension Expense-VanGuard			\$ 35,100.00	\$28,753.62	\$ 40,678.00	\$16,206.46
Other/Contingency			\$ 10,000.00	\$393.74	\$ 10,000.00	
Total Staff Expenses			\$ 599,232.00	\$552,998.32	\$ 630,281.00	\$199,907.82
MANAGEMENT & GENERAL						
Annual Vote						
Workers and Administration			\$ 1,700.00	\$1,381.52	\$ 1,400.00	\$0.00
Special Report			\$ 2,000.00	\$1,156.23	\$ 1,300.00	\$0.00
Other			\$ 200.00	\$1,296.25	\$ 1,300.00	\$150.00
Total Annual Vote			\$ 3,900.00	\$3,834.00	\$ 4,000.00	\$150.00

Shelter Island Public Library Society 2023 Operating Budget -draft				Page 3 of 6		
		Budget 2022	Actual 2021	Budget 2023	YTD April 2022	
Fundraising						
Annual Appeal (includes postage)		\$ 1,300.00	\$1,305.01	\$ 1,300.00	\$0.00	
Little Green Light database		\$ 500.00	\$421.20	\$ 550.00	\$0.00	
Tennis Tournament		\$ 900.00	\$1,586.17	\$ 1,600.00	\$0.00	
Other -		\$ -	\$187.63	\$ -	\$250.00	
Total Fundraising		\$ 2,700.00	\$3,500.01	\$ 3,450.00	\$250.00	
Insurance						
Liability Insurance		\$ 12,630.00	\$13,941.19	\$ 15,000.00	\$4,512.00	
Workers Compensation		\$ 5,250.00	\$3,427.00	\$ 4,500.00	\$878.00	
Paid Family Leave		\$ -	\$0.00	\$ -	\$0.00	
Disability Insurance		\$ 450.00	\$0.00	\$ 450.00	-\$427.01	
Insurance - Other					\$0.00	
Total Insurance		\$ 18,330.00	\$17,368.19	\$ 19,950.00	\$4,962.99	
Miscellaneous						
Capital Items - Computer Equipment		\$ 5,000.00	\$13,581.18	\$ 5,500.00	\$59.99	
Capital Items		\$ 9,000.00	\$1,204.00	\$ 9,000.00	\$9,171.00	
Corporate Gift		\$ 500.00	\$188.47	\$ 500.00	\$0.00	
Bank Service Charges		\$ 400.00	\$300.00	\$ 400.00	\$100.00	
Miscellaneous - Other		\$ -	\$0.00	\$ -	\$0.00	
Travel & Conference		\$ 7,500.00	\$4,589.63	\$ 7,500.00	\$3,455.30	
Ferriage		\$ 6,500.00	\$5,291.00	\$ 6,000.00	\$1,877.00	
Professional Development		\$ 1,000.00	\$684.80	\$ 1,000.00	\$694.00	
Community Relations		\$ 300.00	\$486.30	\$ 300.00		
Newsletters		\$ 4,800.00	\$4,400.00	\$ 4,800.00	\$1,200.00	
Advertising		\$ 1,300.00	\$370.26	\$ 1,500.00	\$562.52	
Miscellaneous - other		\$ -	\$39.83	\$ -	\$0.00	
Total Miscellaneous		\$ 36,300.00	\$31,135.47	\$ 36,500.00	\$17,119.81	
Professional Fees						
Accounting		\$ 10,500.00	\$10,250.00	\$ 11,000.00		
Bookkeeping Fees		\$ 6,500.00	\$6,000.00	\$ 6,500.00	\$3,050.00	
Gallery Curator		\$ 500.00	\$0.00	\$ 1,200.00	\$300.00	
Legal Fees		\$ 2,000.00	\$0.00	\$ 1,500.00	\$787.50	
Professional Fees - Other		\$ -	\$0.00	\$ -	\$0.00	
Total Professional Fees		\$ 19,500.00	\$16,250.00	\$ 20,200.00	\$4,137.50	
Utilities						
Electric		\$ 8,300.00	\$8,093.91	\$ 9,100.00	\$2,132.83	
Fuel Oil		\$ 3,500.00	\$2,820.97	\$ 4,200.00	\$3,066.94	
Telephone/Telecommunications		\$ 7,700.00	\$6,705.67	\$ 8,500.00	\$2,934.80	
Other		\$ -	\$0.00	\$ -	\$0.00	
Total Utilities		\$ 19,500.00	\$17,620.55	\$ 21,800.00	\$8,134.57	
TOTAL MANAGEMENT AND GENERAL		\$ 100,230.00	\$89,708.22	\$ 105,900.00	\$34,754.87	

Shelter Island Public Library Society 2023 Operating Budget - draft 5%					Page 4 of 6	
			Budget 2022	Actual 2021	Budget 2023	YTD April 2022
DUES, LICENSES & SCLS EXPENSES						
Museum Memberships			\$ 600.00	\$600.00	\$ 600.00	\$700.00
Professional Dues			\$ 1,500.00	\$2,429.00	\$ 2,000.00	\$688.00
Dues and Subscriptions - Other			\$ 1,000.00	\$801.30	\$ 900.00	\$65.18
Licenses and Permits			\$ 600.00	\$327.11	\$ 600.00	\$69.75
Member Library Support-SCLS			\$ 11,500.00	\$11,057.00	\$ 11,500.00	\$11,057.00
PALS Portal Dues/Citrix + Prog Reg			\$ 7,500.00	\$7,058.00	\$ 7,200.00	\$3,509.80
Other			\$ -	\$0.00	\$ -	\$0.00
Total Dues, Licenses & SCLS Fees			\$ 22,700.00	\$22,272.41	\$ 22,800.00	\$16,089.73
TECHNOLOGY EXPENSES						
Computer Maintenance and Supplies			\$ 1,500.00	\$3,099.40	\$ 3,000.00	\$1,511.89
Computer Maint and Supplies - C & YA			\$ 300.00	\$0.00	\$ 300.00	\$0.00
Office Equipment Maintenance			\$ 2,500.00	\$2,140.58	\$ 2,500.00	\$284.97
Web Site Maintenance			\$ 1,500.00	\$1,310.00	\$ 1,600.00	\$378.99
Website Other			\$ -	\$0.00	\$ -	\$0.00
Total Technology Expenses			\$ 5,800.00	\$6,549.98	\$ 7,400.00	\$2,175.85
TOTAL DUES AND TECHNOLOGY EXPENSE			\$ 28,500.00	\$28,822.39	\$ 30,200.00	\$18,265.58
MATERIALS EXPENSES						
Physical Materials						
Non-traditional Materials			\$ 300.00	\$245.89	\$ 500.00	\$283.59
Periodicals-Newspapers			\$ 2,500.00	\$2,645.42	\$ 2,700.00	\$1,258.72
Periodicals-Other			\$ 2,250.00	\$2,255.98	\$ 2,400.00	\$2,400.09
Developmental Materials - Childrens			\$ 200.00	\$386.83	\$ 400.00	\$200.00
Audio Books			\$ 1,400.00	\$841.27	\$ 1,200.00	\$186.52
Books - adult			\$ 14,000.00	\$14,346.82	\$ 14,000.00	\$3,405.54
Books - Children & YA			\$ 3,100.00	\$2,805.95	\$ 5,000.00	\$848.59
Books - Other			\$ 500.00	\$322.10	\$ 500.00	\$0.00
DVDs - Kanopy			\$ 2,200.00		\$ 2,400.00	\$751.00
DVDs - adult			\$ 2,000.00	\$3,395.50	\$ 2,500.00	\$479.79
DVDs - Children			\$ 300.00	\$264.94	\$ 300.00	\$163.88
Total Physical Materials			\$ 28,750.00	\$27,510.70	\$ 31,900.00	\$9,977.72
Electronic Databases						
Ancestry Library Edition			\$ 725.00	\$696.35	\$ 725.00	\$0.00
Live-brary Downloads			\$ 38,962.00	\$32,469.00	\$ 39,900.00	\$37,322.00
Suffolk E-Resource			\$ 5,500.00	\$4,900.00	\$ 5,500.00	\$0.00
Electronic Databases - Other			\$ 250.00	\$168.00	\$ 250.00	\$0.00
Total Electronic Databases			\$ 45,437.00	\$38,233.35	\$ 46,375.00	\$37,322.00
TOTAL MATERIALS			\$ 74,187.00	\$65,744.05	\$ 78,275.00	\$47,299.72

Shelter Island Public Library Society 2023 Operating Budget - draft 5%					Page 5 of 6	
			Budget 2022	Actual 2021	Budget 2023	YTD April 2022
OFFICE AND POSTAGE EXPENSES						
Office Expense			\$ 9,041.00	\$7,268.61	\$ 9,000.00	\$2,967.66
General Postage and Delivery			\$ 1,000.00	\$1,973.48	\$ 2,000.00	\$353.53
Amazon Marketplace			\$ -	\$0.00	\$ -	\$0.00
Overdue Fees			\$ 75.00	\$8.95	\$ 75.00	\$0.00
Passport Expense			\$ 700.00	\$1,604.24	\$ 1,634.00	\$394.55
Other			\$ -	\$0.00	\$ -	\$0.00
Total Office and Postage			\$ 10,816.00	\$10,855.28	\$ 12,709.00	\$3,715.74
PROGRAMMING EXPENSES						
Program Expense						
Adult Programming						
Yoga, Zumba and Misc. Classes			\$ 2,000.00	\$2,300.00	\$ 2,200.00	\$730.00
Great Decisions			\$ 700.00	\$372.75	\$ 350.00	\$0.00
Summer Reading Club			\$ 650.00	\$620.14	\$ 1,000.00	\$0.00
Book Club			\$ 100.00	\$0.00	\$ 100.00	\$241.67
ESL			\$ 200.00	\$0.00	\$ 1,200.00	\$100.00
Friday Night Dialogue			\$ 500.00	\$875.00	\$ 500.00	
Crafts			\$ 2,000.00	\$1,683.65	\$ 2,000.00	\$15.15
Opera Tickets			\$ 800.00	\$0.00	\$ -	\$0.00
Music Under the Tent/Tent Week			\$ 1,500.00	\$1,344.50	\$ 1,500.00	
Trivia Night			\$ 200.00	\$0.00	\$ 200.00	\$0.00
Author Events			\$ 100.00	\$8.90	\$ 100.00	\$0.00
Adult Programming - Other			\$ 4,000.00	\$5,933.09	\$ 4,750.00	\$2,204.65
Total Adult Programming			\$ 12,750.00	\$13,138.03	\$ 13,900.00	\$3,291.47
Children's Programming						
2Rs4Fun			\$ 1,500.00	\$0.00	\$ 1,500.00	\$0.00
Summer Reading			\$ 500.00	\$397.28	\$ 1,000.00	\$0.00
Tent Week			\$ 1,200.00	\$1,968.74	\$ 1,200.00	
Crafts			\$ 750.00	\$1,312.85	\$ 1,200.00	\$39.17
4EC			\$ 350.00	\$0.00	\$ 350.00	\$0.00
General			\$ 4,591.00	\$2,805.39	\$ 4,750.00	\$867.30
Total Children's Programming			\$ 8,891.00	\$6,484.26	\$ 10,000.00	\$906.47
YA Program						
Battle of the Books			\$ 400.00	\$0.00	\$ 400.00	\$0.00
General			\$ 1,900.00	\$2,018.77	\$ 2,200.00	\$710.60
Total YA Programming			\$ 2,300.00	\$2,018.77	\$ 2,600.00	\$710.60
Other Programs			\$ 150.00	\$0.00	\$ 150.00	\$0.00
Total Program Expense			\$ 24,091.00	\$21,641.06	\$ 26,650.00	\$4,908.54
TOTAL DUES, TECH, MAT, OFFICE & PROG EXPE			\$ 137,594.00	\$127,062.78	\$ 147,834.00	\$74,189.58

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